



## QuickPrint for ConnectKey® User Guide

Document v. 08-07-19.1

## Introduction to QuickPrint for ConnectKey®

Vision-e Connect is dedicated to provide clients with enhancing their Customer Relationships all through the utilization of sales and support enablement solutions for Xerox® ConnectKey® enabled Multifunction Printers (MFP).

We stand strong on this message with our QuickPrint for ConnectKey® application.

QuickPrint is a custom application designed specifically for Xerox® ConnectKey® enabled multifunction printers. Through innovative technology, the QuickPrint app enables multifunction printers to become streams of revenue for businesses whose customers scan, print, copy, and fax from these devices.

By implementing a process via the QuickPrint app, businesses can track customers' usage and charge accordingly.

Receipt printing and emailing features help businesses keep track of exactly how their machine is being used. As a customizable app, QuickPrint can be modified to match any business' colors, brand, content and pricing.

For example, the UPS Store is currently using this application to gain revenue from an otherwise stationary device. Watch the video below:

Learn more by visiting [www.VisioneConnect.com](http://www.VisioneConnect.com) or call us at (888) 611-2679.

# Table of Contents

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Section		Page
1.0	Installation	
1.1	Creating the Customer Account	4
2.0	Getting Started	
2.1	Setting Permissions	5
2.2	Setting QuickPrint as Default Entry Screen	8
2.3	Themes and Customization with QuickPrint	9
3.0	Troubleshooting	
3.1	Error Message on Launch	11
3.2	Unresponsive Display	11
4.0	Customer Instructions	
4.1	User Workflow	12

# Installation

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## 1.1 Creating the Customer Account

To help create a Customer Account for QuickPrint, please note below:

### Step 1

Navigate to the CIS Portal of your Xerox® ConnectKey® enabled MFP.

### Step 2

Click on the Properties tab at the top of your display.

### Step 3

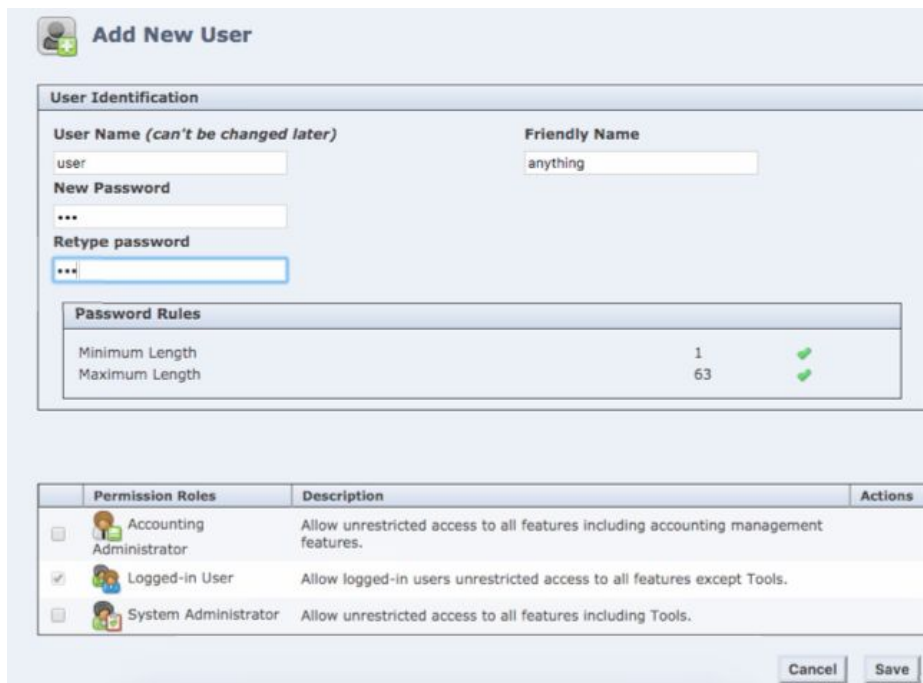
Within the left sidebar, press Login/Permissions/Accounting to expand the section.

### Step 4

From there, click Device User Database.

### Step 5

Press Add New User at the top left of the page.



**Add New User**

**User Identification**

User Name (*can't be changed later*)  Friendly Name

New Password

Retype password

**Password Rules**

Minimum Length	1	
Maximum Length	63	

Permission Roles	Description	Actions
<input type="checkbox"/> Accounting Administrator	Allow unrestricted access to all features including accounting management features.	
<input checked="" type="checkbox"/> Logged-in User	Allow logged-in users unrestricted access to all features except Tools.	
<input type="checkbox"/> System Administrator	Allow unrestricted access to all features including Tools.	

**Step 6**

Create a new user account with the username; User and Password: 123

**Step 7**

The friendly name can also be set as user or another preferred name. The username is all your customers will need to know.

**Step 8**

Uncheck all permission roles other than Logged-In User.

**Step 9**

Your screen should look like the screenshot provided in the previous page. Press Save when ready.

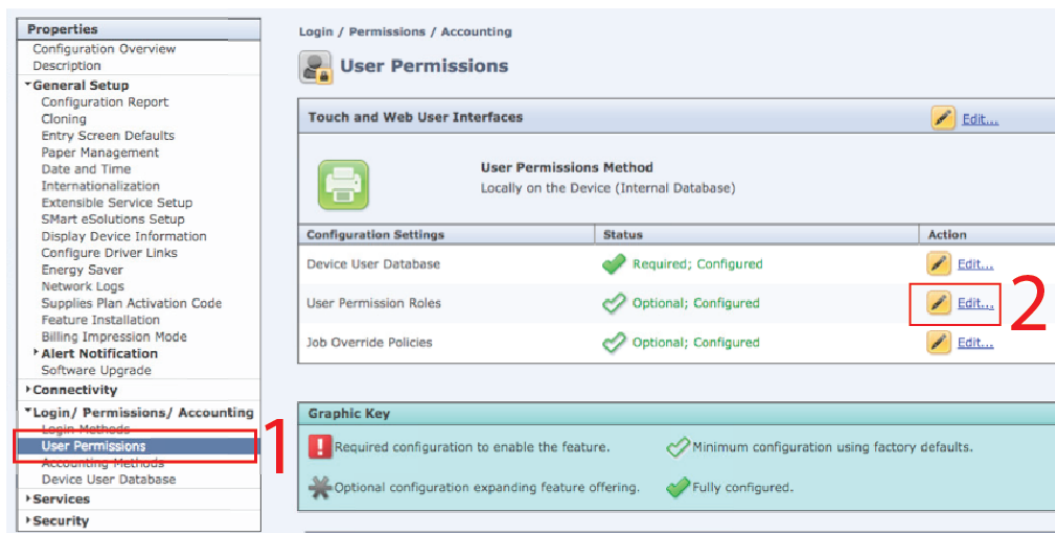
## Getting Started

### 2.1 Setting Permissions

Permissions are a key value with any product or solution to entail your users have any or all required access to the appropriate functionalities within your workforce.

**Step 1**

Click on User Permissions from the sidebar and then click Edit next to User Permission Roles.



### Step 2

You will be directed to the Non-Logged-In Users tab. For the Permission role → Non-Logged-In User row, click Edit on the right as shown here.

Permission Role	Description	Actions
Non-Logged-In User	Prevent non-logged-in users access to features.	Summary...  Edit...

### Step 3

You will be directed to the Print tab. From here, click Edit on the row of Job Types.

Job Types	Role State
Secure Print	Allowed ↓
Normal Print	Allowed ↓
Sample Set	Not Allowed ↓
Delayed Print	Not Allowed ↓
Saved Job	Not Allowed ↓
All Others	Not Allowed ↓

### Step 4

Within the Job Types panel, change all types except Normal Print and Secure Print to Not Allowed and press Save.

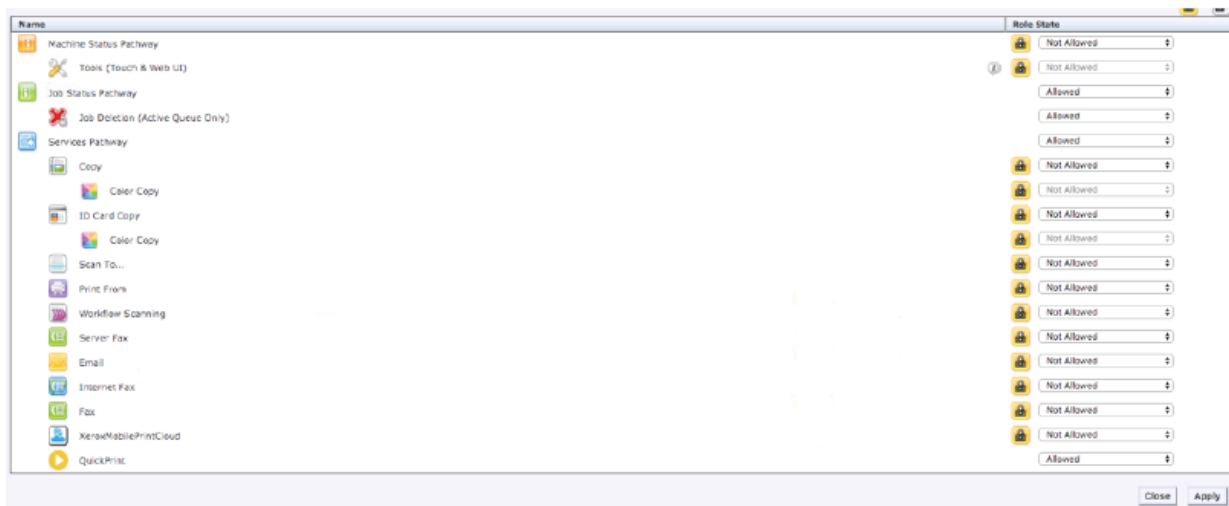
Job Types	Role State
Secure Print	Allowed ↓
Normal Print	Allowed ↓
Sample Set	Not Allowed ↓
Delayed Print	Not Allowed ↓
Saved Job	Not Allowed ↓
All Others	Not Allowed ↓

### Step 5

You will be directed back to the Print Settings page. From here, navigate to the second tab labeled Services & Tools.

### Step 6

First, press the button Restrict access to all Services and Tools. Second, change Machine Status Pathway to Not Allowed. Lastly, scroll down to QuickPrint (at the bottom of the list) and set it to Allowed. Your permissions should now appear as shown.



### Step 7

Press Apply in the bottom right.

### Step 8

At the top of the next screen, press User Permission Roles to go return to the previous screen.

### Step 9

From this screen, select the Logged-in Users tab. By default, all logged-in users have unrestricted access to most features. To change that, you will need to follow these steps.

### Step 10

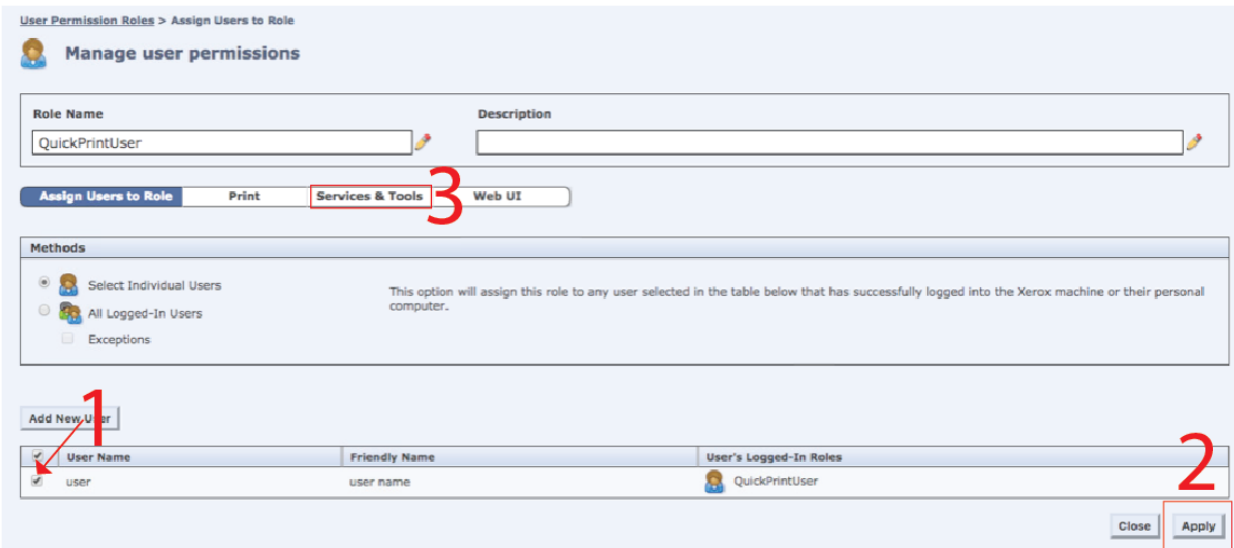
Press Make Your Own Permission Roles.

### Step 11

Give your custom permissions a name called QuickPrintUser, then press Create.

### Step 12

Select the username: user, or the corresponding username from section 2 and press Apply.



### Step 13

From the same page select the Services & Tools tab as shown here.

### Step 14

Choose the first option, Allow access to everything except Tools.

### Step 15

Set the first item, Machine Status Pathway, to Not Allowed. In addition block out any other apps or services you do not want to allow your customer to use by setting them to Not Allowed. Press Apply at the bottom when finished.

## 2.2 Setting QuickPrint as Default Entry Screen

To make things easier for your workforce, accessing the QuickPrint application on your Xerox ConnectKey® enabled MFP can be even easier.

Here are steps on defaulting your QuickPrint app to the default entry screen for your MFP's touchscreen display.



### Step 1

Make sure you are still under the Properties tab at the top of the page in CIS.

### Step 2

Within the left sidebar press General Setup to expand the section.

### Step 3

Click the item Entry Screen Defaults.

### Step 4

Under the Services dropdown, select QuickPrint.

### Step 5

Under the Default Walkup Screen section, choose Services.

### Step 6

Press Apply in the bottom right.

## 2.3 Themes & Customizations with QuickPrint

Having a solution with the capabilities of enabling a unique spin to its appearance provides a stronger appeal to the end user while adding a sense of familiarity. Here's how to achieve these benefits:

### Step 1

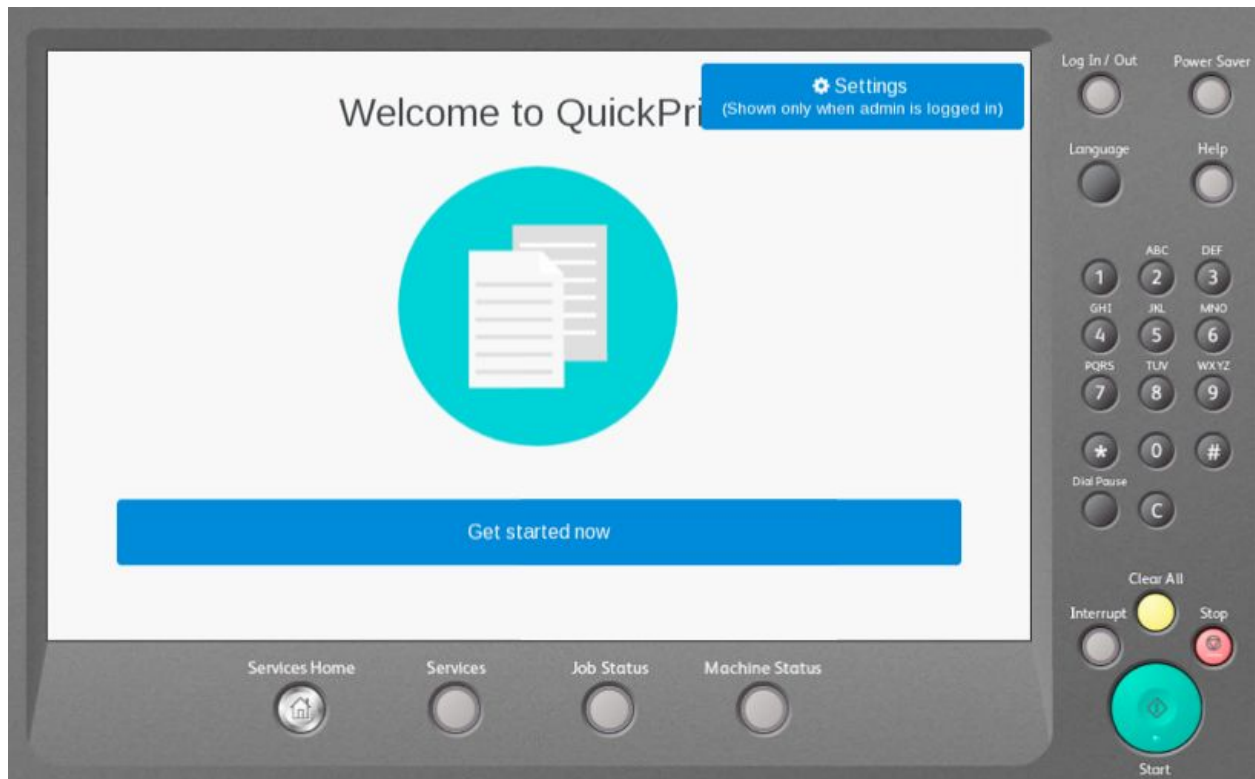
Launch the application on the device. The first thing you will see upon launch is the default welcome screen.

### Step 2

From this initial welcome screen you will need to sign into an admin account to gain access to the Settings (default is username: admin and password: 1111).

### Step 3

Go into Settings by clicking the button that appears to the top right of the screen as shown on the screenshot provided in this section.



### Step 4

Edit your custom pricing and other settings, such as emailing administrators customer receipts. Switch to Personalize Content tab.

### Step 5

You may configure your own personalized theme by setting the URL for an external stylesheet. We suggest you clone the existing CSS template which can be obtained from: <https://connectkey.visione.com/quickprint/theme/default.css>

Next, create a new file that is hosted on your HTTPS URL. When your file is ready and the URL is available, update the settings to reflect this new change.

### Step 6

To save all changes, press the Save button at the top or bottom of the page.

### Step 7

Make sure to logout of the admin account when you are done for security purposes. Changing a theme may require an app restart, simply press Clear All on your device and the application will be relaunched.

## Troubleshooting

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### 3.1 Error Message on Launch

Did you receive an error message when first launching your QuickPrint app? The message can contain the following text: *"There was an error registering your product!"*

If so, this means there was an issue reading the serial number of your machine. Follow the below instructions to resolve:

#### Step 1

Send an email to [support@visione.com](mailto:support@visione.com) with your machine's serial number.

#### Step 2

We will then respond to you with a license key and directions for activating the key with your Xerox® ConnectKey® enabled MFP.

### 3.2 Unresponsive Display

While walking through a customer transaction, did the screen remain the same after following the instructions to log in on the customer account? If so, there was a mismatch between the username on the account you created within the CIS and the username set within Settings.

Here's how to resolve:

#### Step 1

From the welcome screen in the application, log into the admin account.

## Step 2

Navigate to the Settings.

## Step 3

On the first page of Settings, scroll down to the customer login section and edit the username to match the one set up within CIS.

# Customer Instructions

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## 4.1 User Workflow

The following steps represent a typical workflow. If the machine has been properly configured then access to the machine functions will be disabled until a user performs a login. Upon a successful logout, a receipt will be generated.

### Step 1

User walks up to the machine and sees the welcome screen with the main logo and a welcome message.

### Step 2

User presses **Get Started Now** and application brings them to an instructional section on how to log in.

### Step 3

User follows the instructions and presses **Log In / Log Out** to begin logging in as indicated on the welcome screen.

### Step 4

User enters username: user and password: 123 (unless configured differently by admin)

### Step 5

Once logged in, the app changes to a new page confirming customer is ready to begin working.

**Step 6**

User presses the Begin Working button and is taken to the main view of applications installed on the device.

**Step 7**

User performs any actions they want while logged into the customer account.

**Step 8**

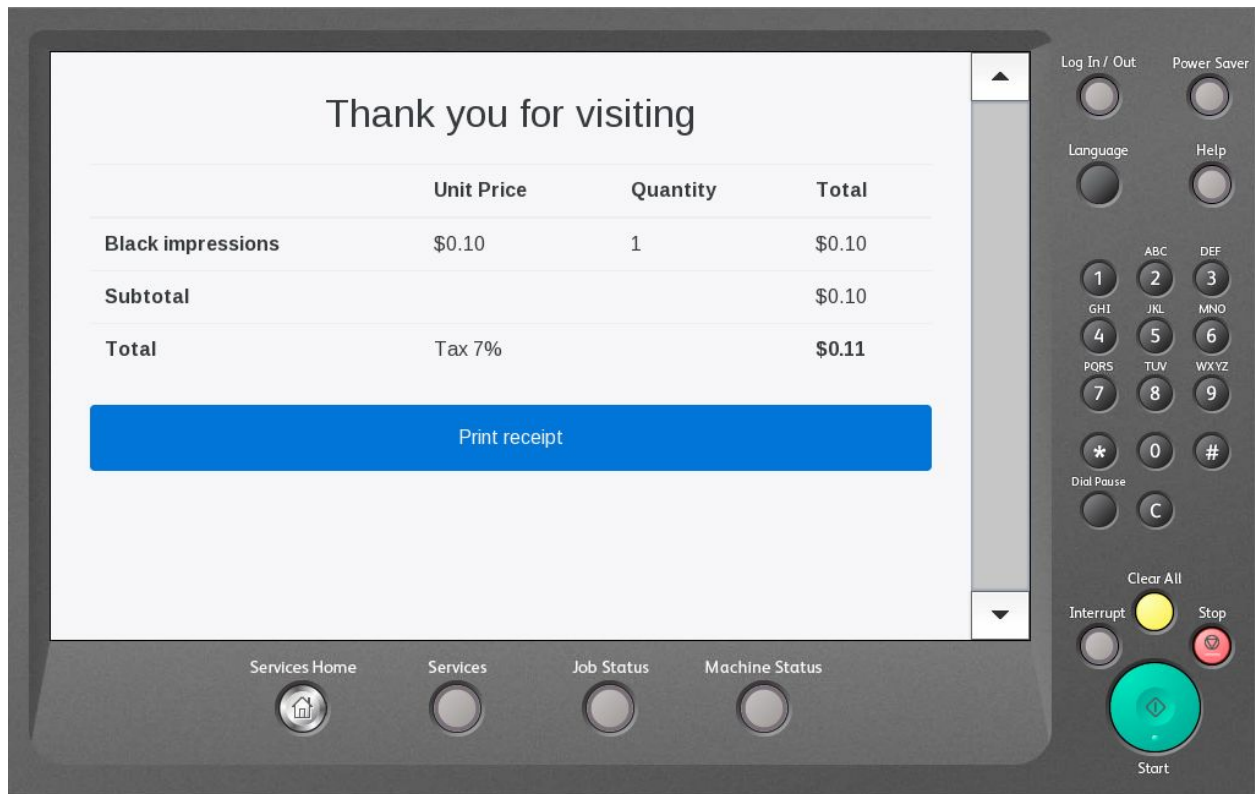
User logs out of the customer account.

**Step 9**

App resumes and displays a receipt.

**Step 10**

User presses the Print receipt button to end session and print receipt.



Step 11

App switches screens to the welcome screen and awaits next customer.

Step 12

User walks up to the cashier with the receipt to complete transaction.

## Help & Support

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If you wish to receive additional support, we're here to help! Contact us at:

Email: [Support@Visione.com](mailto:Support@Visione.com)

Toll Free: (888) 611-2679

Website: [www.VisioneConnect.com](http://www.VisioneConnect.com)

## Notes

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